

EDUCATIONAL COOPERATION AGREEMENT BETWEEN THE UNIVERSITY OF CORDOBA AND THE PARTNER (UNIVERSITY, INSTITUTION OR COMPANY) _____

FOR THE ADMISSION OF STUDENTS ON EXTERNAL ACADEMIC PLACEMENTS ABROAD

(Documentary proof of credentials for the signing of the present agreement must be attached thereto, together with a copy of the fiscal identification number or registry number of the partner company. Each page of the agreement must be signed in the margin)

Córdoba, day of 20

THE PARTIES

Mr. Antonio José Arenas Casas, Vice Chancellor for Continuing Education, Employability and Enterprise, University of Córdoba (Spain), acting on behalf of the Chancellor of the University of Córdoba, as empowered by means of the Resolution of the University of Córdoba dated 20 July 2022 (BOJA- Andalusia Government Gazette No. 141, of 25 July 2022).

and

Mr/Mrs/Ms _____ acting as _____ and in his/her own name or on behalf of the Partner (University, Institution or Company) _____ with Fiscal Identification Number _____ whose registered office is at the following address _____, _____, _____ Postcode _____.

Each acknowledging that the other is legally empowered to enter into this agreement

HEREBY DECLARE

That both parties are aware that external academic placements or internships contribute to the fuller training of students, supplementing their theoretical and practical learning and providing them with an opportunity to learn about the working methods used in professional situations, to apply the knowledge they have acquired, and to develop technical, methodological, personal and participatory skills.

The purpose of external placements is to give students the practical experience which will facilitate their transition to the labour market, improve their employability and help them to adopt innovative, creative and entrepreneurial approaches.

In view of the foregoing, both parties accordingly set their signatures to the present agreement, in accordance with the following terms.

TERMS

ONE.- The University of Córdoba and the Partner agree that students enrolled in undergraduate or postgraduate courses leading to the award of a Degree, Master's Degree or any other qualification

issued by the University of Córdoba, may undertake external academic placements or internships at the Partner, in accordance with the provisions of Royal Decree 592/2014 of 11 June, and with any rules or provisions laid down by the University or the Vice-Chancellor's Office responsible for external placements.

TWO.- The University of Córdoba and the Partner accept the training project to which the placement refers, which will be attached as an annexe to every specific agreement signed.

THREE.- These placements or internships will be jointly supervised by a Tutor from the University of Córdoba and a Tutor from the Partner, who will in all cases be different people. In order to be eligible to apply for a placement or internship, the student must be enrolled on an undergraduate or postgraduate course leading to the award of a Degree, Master's Degree or any other qualification issued by the University of Córdoba, and must also meet the criteria laid down in Article 8.2 of Royal Decree 592/2014 as well as satisfying the following requirements:

1) For undergraduate students:

- The student must be enrolled for a degree course comprising at least 36 credits (full-time student) or 24 credits (part-time students) per academic year; fewer credits may be eligible if they include credits for a compulsory course, an undergraduate dissertation or scheduled practical sessions forming part of the syllabus.
- The student must already have obtained at least 120 credits for the Degree for which he/she is enrolled and as part of which the application for placement is made, except for placements regulated by the Centre itself, in which case the credits required will be as laid down by the Centre concerned.

2) For Master's Degree students, the student must have obtained at least 30 credits, or fewer if he/she is enrolled to complete a Master's Degree dissertation.

3) Students enrolled for other qualifications awarded by the University of Córdoba may undertake placements or internships provided that they have enrolled for the full total of credits stipulated for those qualifications, but cannot undertake paid placements or internships.

Selections of students to undertake external placements or internships will be made in accordance with the provisions of Article 17 of Royal Decree 592/2014, and in compliance with the criteria set out by the University; in all cases, the principles of transparency, public disclosure, universal access and equal opportunities.

FOUR.- The student will be obliged to take out accident insurance, which must cover repatriation. Civil liability in the case of an accident caused by the action of a student in the course of the placement or internship will be covered by a specific insurance policy taken out by the University of Córdoba.

FIVE.- The Partner will be responsible for ensuring compliance with the rules regulating international external placements for university students and matters relating to the legal status of these students

in the destination country.

SIX.- The present agreement shall affect the student concerned as long as he/she continues to be enrolled as such; should the student complete his/her university studies during the internship, the internship will be considered completed by the end of that academic year at the latest.

SEVEN.- Under no circumstances shall the internship entail any obligations of the sort characteristic of an employment contract liability, nor shall the Partner be required to make any compulsory payment to the student concerned.

EIGHT.- The Degree course on which the placement or internship is based, the names of the tutors, the dates of the placement or internship, the working timetable, the leave schedule, the work plan and any financial considerations shall all be specified in annexes and acceptance agreements.

NINE.- The Tutor appointed by the Partner, shall—in collaboration with the student—draw up a Final Report, at the end of the placement or internship, which will include all the points stipulated by Royal Decree 592/2014; this report will be submitted to the Centre responsible for regulating placements or internships forming part of the syllabus or programme, or to the General Coordinator for Placements, Internships and Employability at the University of Córdoba in the case of extracurricular placements or internships.

The Tutor appointed by the University will evaluate the placement or internship undertaken, in accordance with procedures laid down by the University, completing the appropriate evaluation report.

By signing the present agreement, the Tutor appointed by the Partner expressly assumes the rights and obligations set forth in Article 11 of Royal Decree 592/2014.

Recognition by the University of Córdoba of the work done by Tutors appointed by the Partner will be awarded by the Centre responsible for regulating placements or internships forming part of the syllabus or programme, or by the General Coordinator for Placements, Internships and Employability at the University of Córdoba in the case of extracurricular placements or internships.

TEN.- Failure of the student to comply with the duties and obligations laid down in the present agreement and its annexe(s) may result in cancellation of the placement or internship by the University of Córdoba.

The cancellation process may be started *ex officio* or at the request of the Partner in which the placement is being undertaken, by written notification to the Vicechancellor responsible for placements and internships.

In all cases, the student will be heard, and the final decision will be taken by the competent body within

the University, in accordance with its internal Regulations.

In the event that cancellation of the placement is agreed, the scope of the cancellation will be specified in the final Decision.

Cancellation of the placement will not entitle the student in question to any payment in respect of indemnity or compensation.

However, the placement tutors and the responsible bodies in the University of Córdoba will make every effort to study and resolve any conflict arising in the implementation of the placement.

ELEVEN.- The Partner shall comply with, and enforce compliance with, the Health and Safety measures in force in the workplace in which the internship is to be carried out. Similarly, both parties shall comply with legal Personal Data Protection requirements, and both the Partner and the University will be responsible for respecting all confidentiality requirements with regard to the other Party.

TWELVE.- The Agreement shall be valid for two years. At any time prior to the completion of the aforementioned period, the signatories of the agreement may unanimously agree to its extension for a period of one additional year.

THIRTEEN.- Failure to comply with any of the obligations set forth in the present Educational Cooperation Agreement, by either of the parties thereto, will entitle the other party to rescind the Agreement; in that event, any rights with regard to the object of the Agreement will automatically be cancelled.

FOURTEEN.- In all matters of litigation, the parties recognise the jurisdiction and powers of the Judges and Courts of Córdoba.

ADDITIONAL CLAUSES

FIRST ADDITIONAL CLAUSE

Visiting students will not be eligible for external academic placements or internships, except students from foreign universities enrolled under the agreement made with the Asociación Juvenil MEICO; the Dean of the Centre will determine the minimum number of credits for which the student must be enrolled in order to be eligible for external academic placements or internships.

SECOND ADDITIONAL CLAUSE

The present agreement will be equally applicable to students enrolled under any syllabus that is currently being phased out (“Licenciaturas”, “Diplomaturas” and “Ingenierías”), and these students will be regarded as undergraduates studying for the degree concerned.



UNIVERSIDAD DE CÓRDOBA

In witness whereof, the two parties hereby sign this agreement in the place and on the date indicated at the start of the agreement.

FOR THE UNIVERSITY OF CÓRDOBA

FOR THE PARTNER
(UNIVERSITY, INSTITUTION OR COMPANY)

Signed.: Antonio José Arenas Casas Vice
Chancellor for Continuing Education,
Employability and Enterprise.

Signed.: _____
Post: _____

DOCUMENTO DE CONSULTA SIN VALIDEZ PARA FIRMA