**DATOS NECESARIOS PARA CONFECCIONAR UNA FACTURA**

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| **FECHA:** |  | | | | | | | | | **UNIDAD ORGÁNICA:** | | |  |
|  | | | | | | | | | | | | | |
| **REFERENCIA OTC:** | | | | |  | | | | | | | | |
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| **CONCEPTO FACTURA :** | | | | | | |  | | | | | | |
| **CANTIDAD A FACTURAR:** | | | | | | | |  | | | | | |
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| **IVA (**21**% de la cantidad a facturar):** | | | | | | | | | | 0,00 € | | | |
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| **TOTAL (CANTIDAD A FACTURAR + IVA):** | | | | | | | | | | | 0,00 € | | |
|  | | | | | | | | | | | | | |
| **RESPONSABLE UCO:** | | | | | |  | | | | | | | |
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| **ENTIDAD:** | |  | | | | | | | | | | | |
|  | |  | | | | | | | | | | | |
| **DOMICILIO:** | | |  | | | | | | | | | | |
| **NIF/CIF:** |  | | | | | | | | | | | | |
| **MODO DE ENVÍO** (marcar sólo una opción) | | | | | | | | | | | | | |
| Envío a respon. UCO | | | | Recogida en OTC | | | | | Envío la entidad a la att. de       a la dirección de email | | | | |
| **OBSERVACIONES:** | | | | | | | | | | | | | |
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| **Fdo: Responsable UCO** | |